

WAC 192-02-200 Processing payments. (1) Before beginning to make copies or processing a customized service, the public records officer may require a deposit of up to ten percent of the estimated costs of copying all the records selected by the requestor.

(2) The public records officer may require:

(a) The payment of the remainder of the copying costs before providing all of the records;

(b) The payment of the costs of copying an installment before providing that installment; or

(c) The payment of a customized service charge.

(3) The department will not charge sales tax when it makes copies of public records.

[Statutory Authority: RCW 42.56.100, 50.12.010, 50.12.040, 50.13.030, and chapter 50.13 RCW. WSR 20-21-071, § 192-02-200, filed 10/16/20, effective 11/16/20.]